

## *Splash Photographic Wedding Booking Form*

*Date of wedding* .....

*Package booked* .....

*Name* .....

*Contact Address* .....

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*Day Tel:* .....

*Evening:* .....

*Name of Bride* .....

*Name of Groom* .....

*Address of Wedding* .....

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*Time* .....

*Reception Venue Address* .....

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*Time* .....

*Local Newspapers Details*

*Address and Tel Number/ email if possible*

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*Quoted Price (if known)* .....

*Quote ref (if known)* .....

*Minimum deposit is required £50 with completed booking form*

*Copy of terms of business received*

*Signed*.....

*Cheques payable to*  
*Send Payment to:*

*Splash Photographic*  
*Trewern Villa*  
*Trewern*  
*Powys*  
*SY21 8EF*

*We looking forward to creating your perfect wedding memory*

## Terms of Business

### Bookings

A provisional advanced booking can be made for any time or date (subject to availability), but can only be accepted as confirmed upon receipt of a paid deposit. We will hold provisional bookings for a period of 3 working days before re-releasing the date.

### Confirmation

Advanced bookings can only be confirmed with a paid deposit of not less than £50.

### Payments & Credit

50% of your selected package is payable 14 days from your wedding date and any remaining initial booking deposit if the minimum package was originally confirmed. The total amount payable as deposit is 50% of your selected package before your wedding date with the final balance of 50% on collection of your goods.

We operate as a small family business and therefore cannot offer credit terms. We do require full payment on or by completion of any work undertaken. Cheques should be made payable to "Splash Photographic"

Reprints; Albums and other products

A 50% deposit for reprints, albums and other products is payable at the time of ordering with the remaining final balance payable on collection or delivery.

### Final Balance

All outstanding balances of accounts for reprints, albums and other products and services should be paid in full on delivery/collection. Goods that are being delivered must be paid for in full before prior to dispatch. Upon notification by us that goods are ready for collection or delivery, we allow 21 days for collection and/or payment of goods. After this period if collection and/or payment have not taken place we deem the account as over due.

After the photography has taken place the full amount of the package booked is payable in full after 12 weeks from your wedding date if you have not selected your album images.

We charge 2% interest per calendar month on all outstanding over due accounts.

### Cancellations before wedding date

Deposits will be refunded in full when 6 months or more calendar months notice to cancel is given in writing.

The following terms apply to cancellations inside 26 calendar weeks:

26-20 weeks 50% refund due

20-16 weeks 25% refund due

less than 16 weeks 0% refund due and a charge 50% of package price booked is due.

We will however give a full refund and wave any charges if your cancelled date is filled with another booking

### Force Majeure

In the unlikely event of a total photographic failure, injury or sickness beyond our control, our liability shall be limited to a full refund of monies paid. Your statutory rights are not affected.

### Copyright, Designs & Patents Act 1988

The 1988 copyright act assigns full copyright to Splash Photographic. Reproduction or copying of any images or digital files or other published material, either in whole or in part, by any persons or means without a necessary licence to do so, is strictly prohibited under the terms of the act. Third party licences can be obtained from the copyright owner.

Splash Photographic retains the right to display material in any media (printed press, television, digital, internet and marketing strategies) for the promotion of Splash Photographic.

### Data Protection

Splash Photographic does not store your personal details on an internal computer database. Any information that is held is strictly confidential and is not made available to any other agency or organisation outside of Splash Photographic operation.

### Creative Licence

Splash Photographic shall be granted free creative licence in relation to locations, poses used and judgement on photographic style and the number of photographs taken. Due to changes in the weather, available lighting conditions, availability and willingness of subjects, we will always endeavour to honour requested photographs, but we do not guarantee to shoot any specific picture nor use any specific background, location or group arrangement.

### Exclusivity

Splash Photographic shall be the sole professional photographer at the venues specified. We do however; positively encourage family and friends to take photographs throughout the day.

### Agreement

You are deemed to have agreed to be bound by these terms upon either / or; payment of deposit, completion of a booking form, commencement of work or any use made of any images in whole or in part.